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JOINT OSO/OPC TRAINING COMMITTEE  
MINUTES  
2 February 1949

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Recording Secretary

Present: 25X1A9a [REDACTED]

Outline of Duties and Responsibilities.

On 1 February the four members of the Committee revised the Memorandum for ADSO and ADPC and asked the opinions of OSO and OPC personnel below the level of the Assistant Directors. The tentatively approved Memorandum was today approved by the Committee for submission to the Assistant Directors.

Agent Operations Course for OPC.

The suggestion recorded in the Minutes of 26 Jan 49 that the two weeks of the present AIC/OSO concerned with operations may be tailored to meet the needs of OPC personnel has been approved, and more specific plans have been made for its use.

With very little change in the program, OPC personnel may be admitted to the two weeks of the regular course for lectures, which will occupy the entire or latter part of each morning, and two problems, which will occupy all the afternoon time of students participating in them. The first problem is one of basic operations, including recruitment, management, and communications, and involved written work; the second, the advanced operations problem, is chiefly oral.

The number of OPC personnel which may be admitted to the lectures is approximately eight, with half of these participating in the problems as students in the afternoons, and the other half observing the problem. Miss [REDACTED] will be one of the student participants in the advanced operations problem, and it was proposed that Colonel [REDACTED] also participate.

The schedule of the next AIC will be ready for the next meeting of the Committee, so that OPC may determine which of its personnel are to be entered.

Admission of OPC Personnel to BITC.

The next BITC will commence on 23 February. OPC will have at least seven persons which it would like to enter in this course. The OSO limit of fifteen regular students to the course is based on its limited instructor personnel. The OPC is to be permitted to enter students in proportion to the workload it takes from the present staff. The Committee agreed that if Miss [REDACTED] carries the lecture load now carried by Mr. [REDACTED] is available for the working of problems, then four OPC personnel can be entered into the course. In addition to these, OSO may relinquish other places in the class to OPC personnel. There is room in the classroom for a few others to audit

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the lectures but not to work the problems.

In the past priority has been given OSO cleared personnel, and the places that remain are filled from the uncleared pool in the order of the instigation of their investigations. In the last BITC, for instance, 75% of the students were cleared personnel who had priority.

The Committee recommended that OPC personnel recruited for its training staff be given preference over other students.

#### Admission to AIC.

OSO has a requirement that personnel will not be admitted to AIC without first completing the BITC. Exceptions to this rule are made only with the approval of the Chief of Operations. The usual form for requesting this approval for persons who have had, for instance, OSS experience is to request that BITC be waived on the basis of full information on his past experience and past training, and that entrance into the AIC be approved. Such requests are routed through the OSO Training Section to the Chief of Operations.

It was suggested that some similar procedure be established for OPC, but that the value of BITC to anyone without very recent experience be kept in mind.

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In the case of [REDACTED] of OPC, it was suggested that he be permitted to enter the two-week operational program of the AIC, participating as a student in the problems, with the requirement that he first submit his personal history paper, his account of OSS experience, and take the battery of tests.

#### Future Agenda

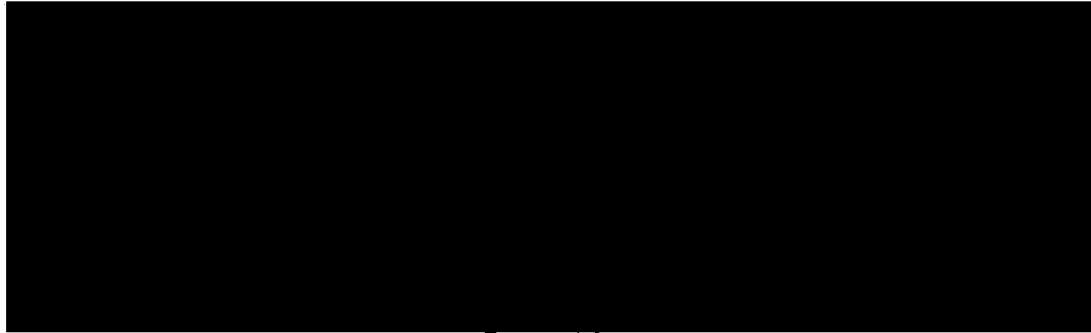
##### Entrance Requirements.

The Committee will consider the establishment of general rules for entrance into OSO courses and the methods by which exceptions can be made.

##### Briefing of Students.

In order to prevent friction which might arise from the priority of clearance of OPC students, it was suggested that OPC students be briefed not to reveal the dates on which they began negotiations with CIA for employment.

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Basic Intelligence Course.

The Committee will consider how the present BITC may be rearranged or revised to improve its usefulness to OPC, probably with less emphasis on reporting and more on operations. It may be possible that OPC students may omit the lectures on information objectives.

Advanced Intelligence Course.

Final consideration of two-weeks operational course for OPC.

Clerk-Stenographer Training.

OSO has a one-week basic intelligence course for uncleared clerks and stenographers in which the emphasis is placed on security. It may be possible to run this course for OPC personnel.

One-Week OPC Orientation Course.

A plan for a one-week course for OPC personnel, with lecture topics and tentative speakers, will be prepared before the next Committee meeting for consideration there.

Weapons Training.

The Committee will consider methods of handling the OPC need for weapons training.

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